

# Half Day Camp 2017: Frequently Asked Questions

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## **What are the hours?**

Our camp day is 9:00 am – noon.

## **Who are the staff?**

Our camps are staffed by Museum Educators. Museum Educators are experienced informal educators that specialize in developing and facilitating educational museum programs, including school and family programs, such as workshops, traveling workshops, summer programs, performances and special events. All of our Museum Educators have college degrees in education, child development, museum education or a relevant field or content area and are certified in Adult, Child and Infant CPR and First Aid.

## **How many children are in the camp?**

The maximum number of campers is 15 and the minimum is 5 campers. We have two museum educators with the campers at all times.

## **Where will the campers spend their days?**

The camp will take place at Stepping Stones Museum for Children. The museum is located in Mathews Park, 303 West Avenue, Norwalk, CT 06850.

The campers “home base” is our Performance Gallery. They will use this space for activities, lunch and snack. They will also spend time daily in the museum galleries participating in guided exploration time. Weather permitting, the Celebration Courtyard and ELLI Outdoor Classroom will also be utilized for more active activities.

## **Can I visit before enrolling in camp?**

Yes! We love visitors. Please contact us to schedule a brief walkthrough of the camp spaces.

## **How soon do I need to register?**

Registration closes one week before the camp starts or when we have hit capacity. Early registration is recommended, there are only 15 spots per week!

## **My child has an inhaler or EpiPen. What documentation do you need for camp?**

We need an Authorization for Administration of Emergency Medication Form that is signed by the parent and the child’s doctor. Medication must be in its original container, in a clear plastic bag with the camper’s name on the outside. It is most likely the same paperwork and packaging that you are required to do for your child’s school.

## **What are your food policies? Can I pack nuts in my child’s snack? Do you provide a snack?**

Please one snack each day for your camper. All snacks will be kept in a refrigerator.

Water is available at our water fountains, but campers may also bring a water bottle if they choose.

We are a nut-free facility. Please do not pack foods containing peanuts or tree nuts.

## **Do you offer morning or afternoon extended day care?**

Currently, we do not offer extended care.

## What do you do in very hot or very rainy weather?

Our building is air conditioned. Campers will spend most of the day indoors, occasionally visiting our outdoor, tented courtyard. If the weather is unsafe, the campers will remain inside.

## Can you make an age exception for my child to enroll in a particular camp?

Due to different licensing regulations, campers MUST be 5 years old by the time they start camp. We can usually make age exceptions to the upper age limit based on a discussion with the parent.

## What is your tax ID (for childcare reimbursement filing)?

Our tax-ID is 22-3199269

## What are the summer 2017 due dates for fees and paperwork?

Registration and Fee Deadline	Contact and Health Forms Deadline
One week prior to the first day of camp	3 business days prior to the first day of camp

## What is your policy for transfers or cancellations?

Transfers between camp weeks will be permitted if space is still available. Cancellations and refunds will be only be issued before one week prior to start date of the camp (registration deadline).

## What should my child bring to camp?

Campers should bring a backpack or similar bag that contains sunscreen, bug spray, a hat, a snack, a water bottle and extra clothes (if needed). ALL ITEMS NEED TO BE CLEARLY LABELED WITH THE CAMPER'S NAME.

Do not pack any medication in the camper's bag. If your child requires medication and the necessary forms have been submitted, please hand the staff member a labeled zipper bag containing the medication at drop-off.

## What should my child wear to camp?

All campers need to wear closed-toed shoes and comfortable clothes. We will be in the air-conditioned museum frequently. If your child gets cold easily, please pack a long sleeved sweatshirt in their bag.

## Overall Daily Schedule

Drop-off and Pick-up – Campers will participate in interactive games until all campers arrive or depart.

Exhibit Experiences – Museum Educators will lead campers through a guided exploration of the museum exhibits while incorporating themes of the camp.

Structured Activities – Campers will participate in several activities that relate directly to the theme of the week. These activities will generally take place in a classroom setting or a gallery.

Lunch and Snack – Campers will have time for snack during the morning and afternoon, and lunch midday.

Unstructured Play – Unstructured group play is as important as structured activities. We will spend 30 – 45 minutes daily in unstructured play.